# UNIVERSITY OF ST. AUGUSTINE
## FOR HEALTH SCIENCES

# Submitting Turnitin Assignments

## Submit your Assignment

To submit your assignment for grading, select the assignment submission link for that particular assignment in your classroom. The location of these links may vary from course to course, but it will always indicate instructions for submission. Select the **View/Complete** link to submit your assignment. On the next screen, select the **Submit** option.



**Assignment Turnitin - Week 3**

To submit your completed Assignment for Turnitin review and grading, do the following:

Click the **View/Complete** link. Then click the **Submit** button next to the name of the Assignment. Once you have clicked on the link, scroll down and choose the appropriate paper item submission method from the drop down menu and fill in the remaining required fields. (Please use the naming convention "WK3Assgn+last name+first initial" as the Submission Title.)

Next, click on the **Browse** button. Find the document you saved as "WK3Assgn+last name+first initial.doc" and click **Open**. Then click on the **Upload** button at the bottom of the page. You will then see a screen where you may review your submission. Once you have finished reviewing your submission, click on the **Submit** button. Finally you will see a screen that will indicate your paper was submitted successfully.

>> View/Complete



## turnitin

Assignment Inbox     preferences

**Welcome to your new class homepage!** From the class homepage you can see all your assignments for your class, view additional assignment information, submit your work, and access feedback for your papers.

Hover on any item in the class homepage for more information.

### Class Homepage

This is your class homepage. To submit to an assignment click on the "Submit" button to the right of the assignment name. If the Submit button is grayed out, no submissions can be made to the assignment. If resubmissions are allowed the submit button will read "Resubmit" after you make your first submission to the assignment. To view the paper you have submitted, click the "View" button. Once the assignment's post date has passed, you will also be able to view the feedback left on your paper by clicking the "View" button.

| | Info | Dates | Similarity | |
|---|---|---|---|---|
| week 3 assignment | ⓘ | Start 11-May-2016 12:08PM<br>Due 18-May-2016 11:59PM<br>Post 19-May-2016 12:00AM | | Submit  View  ⬇ |

The below numbered items all reference a respective number icon in the above image. If you have any difficulties viewing the image or performing the tasks, please call the Student Support team for more assistance.

1. Your first and last name should already be filled in for you when you submit a Turnitin Assignment. If it is not, be sure to add it.
2. Name your file according to the instructions in your classroom. For the **Submission Title** field, you can use the same naming convention as the file name.
3. You can upload files from your computer, Google Drive, or Dropbox account (if you have one). If you choose Dropbox or Google Drive, you will be prompted to login to your account before you can select your file.
4. Once you have selected the correct file, click **Upload**. Click **Cancel** if you wish to exit this screen without submitting your file. After you click **Upload**, you will be presented with a preview screen so that you can ensure you have selected the correct file.

*Scroll Down to continue to the Next Page.*

5. You must click **Confirm** on this preview screen in order to submit your assignment.

Turnitin Originality Reports take a few moments to create. To view your report, return to the assignment link in your course or from your My Grades area later on and click on your submission. Then select **View** from the Turnitin options. More information about Turnitin Originality Reports and Feedback is available in the **Viewing Instructor Feedback** tutorial on the help site.